



## CBE HOME EDUCATION REIMBURSEMENT CLAIM

☐ 1<sup>st</sup> claim submitted this year    ☐ 2<sup>nd</sup> claim submitted this year

Student Name:	Grade:
Parent/guardian name (please print):	Student CBE#:
Parent signature:	Date submitted:
Cheque payable to:	
Address:	Contact number:
City:	Postal code:
Facilitator name:	
Program: <input type="checkbox"/> Homeschooling <input type="checkbox"/> Bel-Aire classes <input type="checkbox"/> Online class <input type="checkbox"/> Band Parent Portion <input type="checkbox"/> 100% <input type="checkbox"/> 50% or <input type="checkbox"/> 45% or <input type="checkbox"/> 25% Other	

Reference#	Date of Receipt	Supplier' Name	Item Description	Amount	Office Use Only
<b>Total receipts for this claim:</b>				\$	

For Office Use Only:

Program:	Teacher Directed Portion: _____%
Facilitator approval:	Date:
Principal approval:	Date:
Alias Code:	Amount submitted:

### Instructions:

- One form per student - 100% Homeschooling= \$901.00/year; 50/50 Shared Responsibility= \$450.50, Shared Responsibility/Band = \$405.45 25/75 = \$225.25
- Submit the form and the supporting documents in pdf format and in one file from Nov. 1 -Apr. 1 of the current school year
- Name the file with the Last Name and First Name of the student and 2026 (e.g., Smith Robert 2026)
- Chronologically arrange the supporting documents with reference number written at the side of the amount in each receipt as per reimbursement summary (refer to the illustration on page 2). Please use larger dollar items where possible – Internet(50% of yearly internet with receipt), Technology, etc
- If in US dollars, you must show conversion rate on date of purchase using a conversion calculator and attach
- Receipts must be legible
- Bill must show total charges with breakdown
- Any items here must also be in the Learning Plan under Resources
- Email this form and copies of the receipts to your facilitator **within one PDF**
- Reimbursements take 4-8 weeks to process from the time the form is submitted.

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Illustration: Chronological arrangement of the supporting documents with reference number written at the side of the amount as per reimbursement summary:

Please refer to the 2<sup>nd</sup> page for further instructions

Reference No.	Date of Receipt	Vendor Name	Description of Item	Amount	Office Use Only:
1	October 1, 2021	Telus	Internet Services	360.00	
2	October 19, 2021	Amazon	Books	60.25	
3	October 25, 2021	Amazon	Consumables	16.79	
4	October 25, 2021	Amazon	Daily Reading Comprehension	29.69	
5	November 15, 2021	HP Canada	Printer	265.00	

XXXXX

Account number: 12345678910

### Account summary

Balance forward from your last bill ..... \$13.40

#### New charges

Internet ..... \$80.00  
 TELUS TV ..... \$10.00  
 Other charges and credits ..... \$2.40

1

### Payment information

Payment Method:  
 Visa | Last digits:

Billing Address:  
 XXX  
 Calgary, AB Canada

#### Credit Card Transactions

### Additional charges/credits at-a-glance

Late payment charge Sep 01 ..... \$0.40

Go to [telus.com/mytelus](https://telus.com/mytelus) for a detailed breakdown of your monthly charges.

### TELUS Rewards

You've earned 12.00 points as of September 02, 2021. To view your current balance and redeem, visit [telus.com/rewards](https://telus.com/rewards)

Item(s) Subtotal: CDNs 57.38  
 Shipping & Handling: CDNs 6.99  
 Free Shipping: -CDNs 6.99  
 Total before tax: CDNs 57.38  
 Estimated GST/HST: CDNs 2.87  
 Estimated PST/ST/QST: CDNs 0.00

Grand Total: CDNs 60.25

2

amazon.ca

### Final Details for Order #702-2993007-8570610

[Print this page for your records.](#)

Order Placed: October 25, 2021

Amazon.ca order number: 702-2993007-8570610

Order Total: CDNs 161.66

Shipped on August 9, 2020

#### Items Ordered

2 of: Scotch Tape Magic Tape, 19mm Wide x 25.4m, 8 Rolls, Office Tape  
 Sold by: Amazon.com.ca, Inc.

Price: CDNs 16.79

3

#### Content Item

1 of: Daily Reading Comprehension, Grade 3, Evan-Moor Educational Publishers  
 Sold by: Amazon.com.ca, Inc.

Price: CDNs 29.69

4



HP Note: This is an example for an amount being to 2 students. divided

+ PRODUCT DETAILS

Part No:

Quantity x 1

$\$529.99/2 = \$265.00$

5

TKW75A8BGJ

\$529.99